

**MEETING MINUTES**  
**SOUTH GULF COVE NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE**  
**January 30, 2014 – Regular Meeting**  
**10:00 a.m. – Building Construction Services Conference Room**

**Attendees:** Paul Chattinger, Patricia Hall, Karen Ireland, Jeanne Keyser, John Paine and Carmine Rossi

**County:** Barry Cohen, Chuck Koons, Tara Musselman, Judith Nothdurft and Sandy Wright

**Guests:** Sign in sheet attached

The meeting was called to order at 10:00 a.m. A roll call was taken that established a quorum was present.

The member terms were reviewed.

The minutes from November 7, 2014 meeting, were unanimously approved as written.

**Unfinished Business:**

- Bridge Assessment – Mr. Cohen and Mr. Koons from the Engineering Department discussed the findings regarding the bridge structures. The state inspects the bridges every two years. There are nine bridges within the Unit. It was suggested that as soon as the money is available; 1 piling on St. Paul over Zeffer and 2 pilings on Ingraham over President be structurally jacketed. This is a process that involves the cleaning of the existing concrete, the installation of reinforcement steel, wrapping the piling with a jacket and adding new concrete. This will extend the width of the piling by 3-4 inches. A rough estimate would be approximately \$200,000 for the three pilings. Currently the MSBU has \$250,000 in the budget for bridge repairs. One of the other primary problems is vegetation trees growing out of the joints. This will be addressed by M&O. The guard rails on the bridges do not meet with the new codes. Guard rails are normally made of wood posts. Mr. Cohen suggested the bridges with concrete posts be addressed first. Solid barriers on bridges meet the current standards however; the open barriers do not conform. A rough cost estimate for guard rails is \$8500 each per corner; each bridge has four sets of guardrails for a total of \$32,000 - \$35,000 per bridge to make the necessary repairs and bring the rails up to code. Mr. Cohen suggested fixing the broken ones first. Mr. Rossi made a motion to move forward with jacketing the 3 piles that were recommended by Mr. Cohen; the motion was seconded by Mr. Chattinger and passed unanimously. There was continued discussion regarding budgeting for bridge repairs in future budgets. Mr. Paine made a motion to add \$100,000 per year in future budgets for bridge repairs; the motion was seconded by Mr. Rossi and passed unanimously. Ms. Nothdurft will follow-up.
- Paving Plan – Phase I of the new paving plan is scheduled to begin in FY 2015/2016 and Phase II is to begin in FY 2017/2018. The CR 771 Road Widening should start this year. There was discussion regarding weeds and roots coming up through the asphalt. The herbicide contract for section 94 is due to start next week. The Committee reported that Melpot Road is outside of section 94 and needs to be addressed. Mr. Rossi will provide Ms. Nothdurft with the location of the area on Melpot that needs to be addressed and she will forward the information to James Layport. Ms. Nothdurft will also send the list of streets that are included in the Herbicide Contract to the committee.
- Pathway Project Phase 1 - The Design Scope of Services was sent to the Committee. Mr. Beers from Johnson Engineering was present to answer questions. Phase 1 will start at the intersection of CR 771 and Ingraham Blvd., continue on Ingraham to the intersection of Calumet Blvd., and go left on Calumet to St. Paul Dr. The pathway will connect to the concrete path at Linear Park. The side of the street that the pathway will be constructed on is dictated by the side of the bridges that currently has a sidewalk. There are no plans to expand the sidewalks to 8 ft. on the two bridges included in this project. The existing five foot sidewalks on the two bridges included in this project are compliant as pedestrian pathways, but not for bicycle riding. The existing bullet rail on the bridges is acceptable for a pedestrian pathway, but not for bicycle riding. The Committee discussed placing signage to indicate bicycles must be walked across the bridge. The construction of a cantilever pathway on the bridges was determined not to be feasible due to the estimated cost of \$500,000.

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The Committee discussed using asphalt at the last meeting and after further discussion, Ms. Keyser made a motion to move forward with using asphalt material for the pathway; the motion was seconded by Mr. Rossi and passed with a vote of 4 in favor and 1 opposed.

- Bike Rack Utilization – The location for the two racks to be relocated was received by Maintenance & Operation (M&O), however they are waiting for the location of the new rack before beginning the project. The Committee agreed the new rack should be installed at Appleton and St. Paul. M & O was immediately notified. There was discussion regarding bikes still being strapped to the stop signs. Options on how to notify the bike owners to use the racks instead were discussed. The Committee agreed to inquire about putting a notice in the Community Newsletter.
- Right-of-Way (ROW) Mowing Issues – There was discussion regarding the area at San Domingo and Caroline. There are deep ruts caused by the mowers. The Committee feels it is the inspector's job to report the ruts. There was extensive discussion regarding the duties of the inspectors. Trash pickup prior to mowing is included in the contract for the four main entrances of South Gulf Cove (SGC) to the Stop signs at Calumet. The committee stated the trash pickup is being done too far in advance of the mowing and should be done the day of or the day before the mowing. The Committee asked for copies of the ROW Mowing Contract, the mowing schedule, and if weed trimming around trees is in the contract; Ms. Nothdurft will follow up and report back. Ms. Nothdurft added that trash pickup has been changed ordered to the Mowing Contract that includes CR 771.

**Citizen Input:**

- Trash on the roads was previously discussed. Mr. Kelly reported that he inquired about using prisoners to pick up trash and was told that prisoners cannot be used to pick up trash on County roads.
- Mr. Paine reported that he is researching the possibility of the County implementing a County wide ordinance requiring vacant lot owners to clear invasive vegetation from their lots. He found that there used to be a zoning ordinance requiring invasive species to be removed however; the ordinance was discontinued in 1989. He is attempting to get a copy of the ordinance to share with the members.
- Financial Reports – Were distributed for review and discussion. The Committee asked what the mowing and sign Inspectors responsibilities were.
- Ms. Nothdurft distributed the MSBU rate comparison information that was requested by the Committee.

The next meeting is scheduled for Thursday, April 17, 2014 at 10:00 a.m.

The meeting adjourned at 12:01 p.m. and reconvened at 12:02 p.m. for the election of officers.

**Election of Officers:**

1. Ms. Keyser nominated Mr. Paine as chair; Mr. Chattinger seconded. There were no other nominations and Mr. Paine accepted the nomination.
2. Ms. Keyser nominated herself to continue as vice; there were no other nominations.

The meeting adjourned at 12:04 p.m.

Submitted by:



Sandy Wright  
Public Works Department

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